



## Hong Kong Express Airways Limited (HK Express) Agency Portal Registration

\*Indicate required fields.

### Agency Portal

|            |  |
|------------|--|
| *Apply for | B2B Agency Portal (For FIT Booking) <input type="checkbox"/> |
|------------|--|

### Travel Agent Details

|                               |         |
|-------------------------------|---------|
| *Full Company Name:           |         |
| Country of Incorporation:     |         |
| Registered Office Address:    |         |
| *Travel Agent License Number: |         |
| Business Registration Number: |         |
| *Company Website Address:     | http:// |
| *Principal Business Address:  |         |
| *Line 2                       |         |
| *Line 3                       |         |
| *Town or City:                |         |
| *State:                       |         |
| *Country:                     |         |
| Zip/ Postal:                  |         |
| *Preferred currency account:  |         |
| Language:                     |         |

### Agent Contact Details

|                 |         |
|-----------------|---------|
| *Title:         |         |
| *Full Name:     | (first) |
|                 | (last)  |
| *Contact Phone: |         |
| Mobile Phone:   |         |
| *Fax            |         |
| *Email:         |         |



### Banking Details

|                       |  |
|-----------------------|--|
| *Bank Name:           |  |
| Bank Address:         |  |
| Line 2                |  |
| Line 3                |  |
| Town/City             |  |
| State                 |  |
| Country               |  |
| Zip/Postcode          |  |
| *Account Name:        |  |
| *Bank Account Number: |  |

### Payment Settlement

|  |                          |
|--|--------------------------|
| Settle payment by                              |                          |
| - AG account                                   | <input type="checkbox"/> |
| - Credit Card                                  | <input type="checkbox"/> |
| If settle payment by AG account, prefer to use |                          |
| - existing AG account                          | <input type="checkbox"/> |
| - create new AG account                        | <input type="checkbox"/> |

### Other Required Information

|                                    |                                       |
|------------------------------------|---------------------------------------|
| Business Registration Certificate* | Please provide PDF copy as attachment |
| Applicant Name Card*               | Please provide PDF copy as attachment |

|   |  |
|---|--|
|   | B2B Agency Portal<br>For FIT Booking (HKD) |
| Total business Volume for the past 12 months* (All Carriers)        |  |
| The expected business volume for the coming 12 months* (HK Express) |  |



## Declaration

By signing this Agency Portal Registration Form (the “**Form**”), we, the Travel Agent declare and undertake the following: -

1. The information provided by us in this Form are true and complete in all respects. Should any particulars in this Form be found to be incorrect, untrue or false, HK Express may reject our registration and take any action as it deems appropriate.
2. To promptly inform HK Express of any changes to the particulars stated in this Form following submission.
3. All bookings made through the Agency Portal are subject to the Terms and Conditions of Carriage and Privacy Policy available on the HK Express website (B2B Agency Portal).
4. The undersigned has been expressly authorized to sign this application form for and on behalf of the Travel Agency.

## Terms and Conditions

1. HK Express reserves the right to immediately terminate the use of the agency portal without notice if it determines that the Travel Agent has abused their usage or access to the portal.
2. By accepting the provision of portal login from HK Express, the Travel Agency accepts HK Express’ [General Terms and Conditions for Supply of Service \(Schedule 1\)](#), as applicable.

Executed by  
[insert full company name]  
by its authorised representative

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Signature

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Print name

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Position